

ACADEMIC & ADMINISTRATIVE AUDIT 2024-25

SUMMARY REPORT

Institution: The Bhawanipur Education Society College (5 L.L.R. Sarani, Kolkata: 700020)

Dates of Audit: 10th, 12th, 13th, 17th, 18th, 20th December 2025

Name, Designation and Address of the Academic Auditors:

1. Prof. (Dr.) Niladri R Chatterjee, Professor, Department of English, Kalyani University (**Eng – UG & PG, Geography**)
2. Dr. Sk. Rafikul Hossain, Head, Department of Bengali Language & Literature, University of Calcutta (**Beng, Hindi, Psychology**)
3. Dr. Abir Chattopadhyay, Chairman, Board of Studies, Department of Journalism & Mass Communication, University of Calcutta (**JMC, History, Film Studies**)
4. Dr. Kumarjit Mandal, Professor, Department of Economics, University of Calcutta (**Economics, Maths**)
5. Prof. Rampralhad Chowdhury, Professor, Department of Commerce, University of Calcutta (**BBA**)
6. Prof. (Dr.) Ashish Kumar Sana, Professor, Department of Commerce, University of Calcutta (**Commerce**)
7. Prof. (Dr.) Chittaranjan Sinha, Professor, Department of Chemistry, Jadavpur University (**Chemistry**)
8. Prof. (Dr.) Sankhayan Chowdhury, Professor, Department of Computer Science & Engineering, University of Calcutta (**Computer Sc**)
9. Dr. Susmita Bhattacharya, Associate Professor, Department of Sociology, University of Calcutta (**Sociology, Pol Sc, Education**)
10. Prof. (Dr.) Anupam Karmakar, Professor & Chairperson, UGBOS (Electronics), Department of Electronic Science, University of Calcutta (**Electronics**)
11. Dr. Anindya Datta, Associate Professor, Department of Physics, University of Calcutta (**Physics, Stats**)

Members of the Staff present during Audit:

1. Dr. Subhabrata Gangopadhyay - Teacher-in-Charge
2. Dr. Anupa Ghosh – IQAC, Coordinator
3. Ms. Paramita Chakravarty – Vice Principal, Admin & Coordinator, M. Com.
4. Dr. Debjani Ganguly – Vice Principal, Arts Section
5. Ms. Minakshi Chaturvedi – Vice Principal, Morning Commerce
6. Mr. Saspo Chakraborty – Vice Principal, Afternoon & Evening Commerce
7. Dr. Pinki Saha Sardar – Vice Principal, Science Section
8. Dr. Tridib Sengupta – Coordinator, BBA Department
9. Ms. Ananyya Banerjee – Coordinator, M.A. English
10. Mr. Vivek Patwari - Coordinator, Morning Commerce
11. Mr. Sayan Roy – Coordinator, Afternoon & Evening Commerce

The Academic Audit 2024-25 was conducted between 10th and 20th December 2025. Experts from different academic disciplines, conducted the audit for twenty undergraduate and two post graduate departments of the college. The departments that underwent the audit process were: Commerce (Under Graduation and Post Graduation), BBA, Bengali, English (Under Graduation and Post Graduation), History, Journalism & Mass Communication, Political Science, Sociology, Education, Film Studies, Geography, Hindi, Psychology, Chemistry, Computer Science, Economics, Electronics, Mathematics, Physics and Statistics.

The objective was to assess the contribution of the faculty towards the intellectual resource pool of the institute; to analyze the available institutional resources and its effective use in directing the academic activities of the college; and to suggest ways and means to further improve the academic services provided by the institution.

In view of the above, the auditors generally observed that – the administration, infrastructure, faculty profile and academic activities at the college are satisfactory. There is, however, scope for achieving a more effective student-teacher ratio across departments, realizing the potential for conducting research by faculty and students, introduction of short-term courses, etc. The following elaborates on the most common observations by the auditors:

On Management and Administration

- Adequate document maintenance by departments.
- There is scope for introducing additional sustainability practices through reducing paper usage, improved waste segregation, etc. at both the institutional and departmental levels.
- Though the institution has two Masters courses, a few more departments may consider offering post-graduation courses.

On Admission & Enrollment

- Teacher-student ratio and student intake across departments is skewed and needs to be addressed.
- Student intake strategies maybe reviewed for various departments.

On Curriculum

- Though the institution is required to follow the University of Calcutta's prescribed syllabus, the institution has the scope to introduce many job-oriented add-on courses at the departmental levels.
- PO, CO, PSO maybe prepared for the recently introduced CCF syllabus
- Periodic review and attainment of PO, CO, PSO to be undertaken

On Teaching Learning

- The existing faculty is mostly eligible, motivated and well-qualified. However, there is scope for recruiting more faculty in some departments
- There exists potential for introduction of different short-term skill development add-on courses by different departments

- There is scope for introducing Start-up and Entrepreneurship Cell in the institution.
- There is potential for developing increased academia-industry interaction

On Research & Extension

- There is room for more research and publication by faculty. Research activities maybe increased through target setting and the introduction of newer incentives by the Research & Publication Committee for both faculty and students.
- There exists space for augmenting the existing software support for research.
- A further increase in student-centric activities like seminars, quiz, workshops, etc. maybe considered.
- Scope for signing more MoUs with similar educational institutes and NGOs in the field of education and research.

On Infrastructure

- There exists adequate infrastructure support that maybe continuously augmented through continuous upgradation and maintenance.
- Larger departmental libraries maybe considered.

Institutional Plan

The observations by the Auditors have been duly noted by the concerned authorities, the respective departments, committees and offices.

The departments are already planning various collaborative initiatives with other institutions that would augment student-centric academic events and research. Short-term job-oriented skill-development courses are also being formulated.

The newly constituted Research & Publication Committee are considering proposals to promote an ecosystem of research in the institution.