



THE BHAWANIPUR EDUCATION SOCIETY COLLEGE

5, Lala Lajpat Rai Sarani, Kolkata - 700 020

Phone : 4019-5555 • Fax : 91 33 2281 4275

Email : info@thebges.edu.in

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Date	Resolution	Action Taken Reports
31.07.2019	Proposed that Bridge classes be reinstated in a systematic manner	Specific classes were earmarked in the routine for students requiring additional help and guidance
17.09.2019	The members were informed that in order to systematize the functioning of the various departments and aspects of the college, Standard Operating Procedures and corresponding reporting system have been formulated for recurring activities in the college	The Standard Operating Procedures have been circulated to all concerned. However, the corresponding reporting format is yet to be ready and so monitoring of compliance has not been fully successful.
	It was resolved that online feedback from all Stake Holders and LMS is to be introduced in the new session upon satisfactory introduction of the software.	Mr. Minesh Maniar has informed that there have been several problems in synchronizing the software, but it should be resolved soon.
	The members resolved that Dr. Ivy Das Gupta be entrusted with designing the format for SWOC study and subsequent analysis.	A SWOC analysis has been submitted.
	A proposal was placed before the members that the college should prepare to undergo the process of ISO certification.	Work has started on ISO Certification with a core team from among the larger team to help and monitor the departments in preparing the necessary documents. The Quality Policy has been approved on 1st October 2019.
	Resolved that in view of adding to the practical skills of the students, the proposals for Add-On courses in Radio Anchoring and English Communication forwarded by the departments of Journalism & Mass	Add-On course on Radio Anchoring is ongoing with Mr. Biplab Dasgupta as the industry expert. The proposal by the English department has been discussed with the British Council but a final



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	Communication and English respectively is hereby approved.	course design is pending.
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17.09-2019	Resolved that the college website will be redesigned with the help of Mr. Adhiraj Mukherjee.	Redesigning of the college website is underway. Faculty profiles and corresponding photos have been collected and will be uploaded very soon.
	Resolved that in the Academic Session 2019-20, the use of Virtual Classrooms should be encouraged and at least 25 to 30% of the classes should be recorded.	The use of Virtual Classroom has not taken off in the opening semesters of the session, but it will be seriously followed up in the upcoming even semesters.
	A format for online teachers' diary will be revised based on teachers' feedback and made available thereafter to all the teachers.	The revised format was finalized and circulated before the beginning of the semester.
	Resolved that the proposal for Cleanliness Awareness Week made by the department of education is hereby approved.	Cleanliness Drive at Mallik Ghat in collaboration with Earth Day organization carried out on 28th September 2019 and a Cleanliness Awareness Walk has been organized on 01.10.2019 in which a good number of college students participated.
	Resolved that the proposal for an International seminar on 'Itinerary of Classical to Modern Era of Chemistry' made by the department of Chemistry is hereby approved	The seminar has been successfully organized.



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	Resolved that the proposal for collaborating with IBSA for the International seminar on 'Rethinking Romanticism' made by the department of English is hereby approved.	IBSA has consented to collaborate with the college and has committed Rs. 20,000/- towards the organizational cost of the seminar which is going to be held on 10 th & 11 th of January 2020.
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Date	Resolution	Action Taken Reports
17.09.2019	Resolved that the proposal for an International seminar on Bibhutibhushan Bandopadhyay and another on the Partition made by the department of Bengali is hereby approved.	Kasturi Mukherjee from the department of Bengali who has been to Bangladesh in connection with a research project has contacted several renowned scholars from that country to deliver plenary lectures at the seminar. The dates and invited speakers are in the final stages of confirmation.
	Resolved that the proposal made by the Heritage Society is approved by the IQAC and may be forwarded to the Research and Publication Cell of the college.	The project has been started and initial field surveys have been made.
23.11.2019	The members resolved that AQAR would be uploaded shortly after a few data are assembled, latest by Friday 29th November 2019.	The AQAR was uploaded on 19th December 2019
	Quality Policy: The members resolved that a quality policy is to be sought from all academic departments as well as the Library, IT, Infrastructure and HR, which should be submitted to IQAC by 27 November 2019.	Quality Policies have been formulated by all the departments including the Library, IT, Infrastructure and HR.



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	A Gap analysis questionnaire for skill mapping and subsequent training has been prepared for feedback and should be submitted by Tuesday, 26 November 2019.	Responses to Skill Mapping questionnaire have been submitted but a further analysis will be undertaken by the HR Department.
	The IQAC will initiate the process of strengthening the feedback system and talk to the various stakeholders before introducing a new system.	Feedback forms for peer and departmental feedback have been formulated & circulated.

Date	Resolution	Action Taken Reports
23.11.2019	Resolved that a proposal be forwarded to the Governing Body that Library books bought from Management Fund which have become outdated/ damaged may be discarded periodically. Further resolved that books bought from RUSA/ UGC funds that have become outdated may be stored in the godown in 7 Heysham Road.	The proposal is under consideration by the Governing Body.
	Resolved that the Governing Body be requested to grant the preparatory day facility to all Non- PPS teachers from the new semester starting January 2020.	The Governing Body has approved the sanctioning of preparatory day to Teachers in the Arts and Science Departments only on a trail basis till 30th June 2020. The efficacy of the measure will be reviewed before deciding on further continuation of the same. The same facility cannot be extended to the teachers of the BBA and B. Com departments at present.
	Resolved that the Governing Body should be requested that only blue should be used as the	Approval pending.



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	color of the college logo	
01.02.2020	The inputs of criteria 7 of the SSR require several weblinks and geo tagging	As NAAC has made it mandatory to upload Geo- tagged photographs only, arrangements have been made to take the photographs of the infrastructure of the college, as required by NAAC SSR.

Date	Resolution	Action Taken Reports
01.02.2020	ISO Certification	The plan to apply ISO Certification, as resolved in the meeting, could not be taken up due to the unprecedented pandemic and the consequent lockdown
	Preparation of promotion papers of teachers concerned.	Papers relating to promotion of teachers have been kept ready & Government and University Experts have been invited for screening relevant documents periodically, but the global pandemic brought everything to a standstill.
	Faculty Development Programmes / Workshops & Training would be organized periodically.	Faculty Development Programme could not be organised for months owing to the lockdown imposed soon after.
18.06.2020	Redesigning Examination system	With the onset of COVID- leading to online examination conducted by the University of Calcutta, the IQAC proposed the immediate implementation



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		of a student friendly examination portal. Institutional mail ids were created for each student. Question papers were uploaded in the college website and also mailed to students. Teachers monitored the entire examination procedure and resolved all problems effectively.
04.08.2020	Resolved that a short training program for holding flipped classes would be organised immediately to enable all teachers to get accustomed to online classes & the various amenities available online.	A week-long training programme was conducted in batches for all teachers in August 2020.

Date	Resolution	Action Taken Reports
	Enhancement of Library facilities	An institutional repository is created in the library website having a vibrant collection of teachers' publications. Past question papers are also assembled for easy access to all students
19.11.2020	Counselling to help students to overcome the challenges of Covid 19	Regular online counselling by Ms Saloni Priya, Government certified psychologist, to help students combat challenges of Covid 19
	Resolved that a Graduation Felicitation be organized	Graduation felicitation was organised in batches from 11th April 2021 to honour the students who secured a first-class bachelor's degree